



Report of Independent Auditors and
Financial Statements with Federal Awards
Supplementary Information for

Oregon Research Institute

December 31, 2016 and 2015

MOSS-ADAMS_{LLP}

Certified Public Accountants | Business Consultants

CONTENTS

	PAGE
REPORT OF INDEPENDENT AUDITORS	1-2
FINANCIAL STATEMENTS	
Statement of financial position	3
Statement of activities	4
Statement of functional expenses	5
Statement of cash flows	6
Notes to financial statements	7-16
SUPPLEMENTARY INFORMATION	
Schedule of expenditures of federal awards	17-18
Notes to the schedule of expenditures of federal awards	19
REPORT OF INDEPENDENT AUDITORS ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH <i>GOVERNMENT AUDITING STANDARDS</i>	20-21
REPORT OF INDEPENDENT AUDITORS ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE	22-23
SCHEDULE OF FINDINGS AND QUESTIONED COSTS	24

REPORT OF INDEPENDENT AUDITORS

The Board of Directors
Oregon Research Institute

Report on the Financial Statements

We have audited the accompanying financial statements of Oregon Research Institute, which comprise the statements of financial position as of December 31, 2016 and 2015, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

REPORT OF INDEPENDENT AUDITORS (continued)

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Oregon Research Institute as of December 31, 2016 and 2015, and the changes in its net assets and cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The schedule of expenditures of federal awards as required by *Title 2 U.S. Code of Federal Regulations (CFR) Part 200*, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated March 9, 2017, on our consideration of the Oregon Research Institute's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Oregon Research Institute's internal control over financial reporting and compliance.

Moss Adams LLP

Eugene, Oregon
March 9, 2017

OREGON RESEARCH INSTITUTE
STATEMENT OF FINANCIAL POSITION

ASSETS

	December 31,	
	2016	2015
CURRENT ASSETS		
Cash and cash equivalents	\$ 539,208	\$ 533,771
Grants and contracts receivable	1,088,986	1,094,626
Prepaid expenses and deposits	142,513	138,000
Total current assets	1,770,707	1,766,397
PROPERTY AND EQUIPMENT, less		
accumulated depreciation and amortization	316,152	401,631
OTHER ASSETS		
Other receivables	-	26,975
Investment in OR-BIS	51,693	-
Beneficial interest in assets held by others	229,506	188,125
Total assets	\$ 2,368,058	\$ 2,383,128

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES		
Accounts payable	\$ 538,048	\$ 543,317
Accrued payroll and related expenses	636,357	473,592
Accrued leave payable, current portion	125,680	117,808
Long-term debt, current portion	64,000	63,000
Total current liabilities	1,364,085	1,197,717
LONG-TERM LIABILITIES		
Accrued leave payable	195,201	248,083
Long-term debt	25,753	95,978
TOTAL LIABILITIES	1,585,039	1,541,778
NET ASSETS		
Unrestricted	783,019	841,350
Total net assets	783,019	841,350
Total liabilities and net assets	\$ 2,368,058	\$ 2,383,128

OREGON RESEARCH INSTITUTE
STATEMENT OF ACTIVITIES

	Year Ended December 31,	
	2016	2015
	Unrestricted Total	Unrestricted Total
REVENUES, GAINS AND OTHER SUPPORT		
Grants and contracts	\$ 15,919,761	\$ 16,591,978
Interest income	3,028	4,763
Contributions and donations	9,860	5,566
Other income	66,347	10,279
Total revenues, gains, other support	15,998,996	16,612,586
EXPENSES		
Program services:		
Healthy Child Development	2,820,445	1,950,024
Physical Health	1,644,248	1,917,936
Psychological Health	1,794,026	2,184,775
Prevention and Treatment	4,566,599	5,159,256
Total program services	10,825,318	11,211,991
Support services	5,136,530	5,311,040
Depreciation and amortization	95,479	101,379
Total support services	5,232,009	5,412,419
Total expenses	16,057,327	16,624,410
CHANGE IN NET ASSETS	(58,331)	(11,824)
NET ASSETS, beginning of year	841,350	853,174
NET ASSETS, end of year	\$ 783,019	\$ 841,350

OREGON RESEARCH INSTITUTE
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEARS ENDED DECEMBER 31, 2016 AND 2015

	2016 Program Services					2016	2016
	Healthy Child Development	Physical Health	Psychological Health	Prevention and Treatment	Total	Support Services	Total Expenses
Personnel	\$ 1,731,469	\$ 974,095	\$ 1,255,429	\$ 3,470,868	\$ 7,431,861	\$ 2,481,271	\$ 9,913,132
Subcontracts/Consultants	786,450	540,283	438,863	564,253	2,329,849	225,298	2,555,147
Participant fees and similar incentives	83,705	46,843	46,353	370,794	547,695	6,323	554,018
Meetings, travel, and training	65,667	40,644	22,805	54,080	183,196	101,836	285,032
Occupancy	141,599	39,379	24,183	86,074	291,235	1,783,785	2,075,020
Financing and investment costs	-	-	-	-	-	5,045	5,045
Equipment, below \$5,000	11,555	3,004	6,393	20,530	41,482	532,972	574,454
Depreciation and amortization	-	-	-	-	-	95,479	95,479
Total expenses	<u>\$ 2,820,445</u>	<u>\$ 1,644,248</u>	<u>\$ 1,794,026</u>	<u>\$ 4,566,599</u>	<u>\$10,825,318</u>	<u>\$ 5,232,009</u>	<u>\$16,057,327</u>
	2015 Program Services						
	Healthy Child Development	Physical Health	Psychological Health	Prevention and Treatment	Total	2015 Support Services	2015 Total Expenses
Personnel	\$ 1,201,842	\$ 1,185,785	\$ 1,508,359	\$ 4,309,201	\$ 8,205,187	\$ 2,781,087	\$10,986,274
Subcontracts/Consultants	572,347	564,180	492,848	388,824	2,018,199	67,190	2,085,389
Participant fees and similar incentives	38,365	43,149	83,118	320,391	485,023	9,222	494,245
Meetings, travel, and training	42,438	59,179	39,130	60,904	201,651	97,062	298,713
Occupancy	93,586	55,188	37,478	79,936	266,188	1,713,561	1,979,749
Financing and investment costs	-	-	-	-	-	1,320	1,320
Equipment, below \$5,000	1,446	10,455	23,842	-	35,743	641,598	677,341
Depreciation and amortization	-	-	-	-	-	101,379	101,379
Total expenses	<u>\$ 1,950,024</u>	<u>\$ 1,917,936</u>	<u>\$ 2,184,775</u>	<u>\$ 5,159,256</u>	<u>\$11,211,991</u>	<u>\$ 5,412,419</u>	<u>\$16,624,410</u>

See accompanying notes.

OREGON RESEARCH INSTITUTE
STATEMENT OF CASH FLOWS

	Years Ended December 31,	
	2016	2015
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	\$ (58,331)	\$ (11,824)
Adjustments to reconcile excess of revenues over expenses to net cash from operating activities:		
Depreciation and amortization	95,479	101,379
Unrealized (gain) loss	(50,304)	10,411
Changes in assets and liabilities:		
Grants and contracts receivable	5,640	(369,610)
Prepaid expenses and deposits	(4,513)	(7,251)
Other receivable, related party	26,975	(975)
Accounts payable	(5,269)	(144,550)
Accrued payroll and related expenses	162,765	60,538
Accrued leave payable	(45,010)	(34,832)
Net cash from (used by) operating activities	<u>127,432</u>	<u>(396,714)</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Additions to investments held by Oregon Community Foundation	(8,259)	(18,068)
Return of funds to Oregon Community Foundation	(32,011)	-
Disbursements from investments held by Oregon Community Foundation	-	100,000
Additions to Investment in OR-BIS	(2,500)	-
Additions to property and equipment	(10,000)	(111,233)
Net cash used by investing activities	<u>(52,770)</u>	<u>(29,301)</u>
CASH FLOWS FROM FINANCING ACTIVITIES		
Proceeds from debt issuance	-	80,000
Principal payments on long-term debt	(69,225)	(36,455)
Net cash from (used by) financing activities	<u>(69,225)</u>	<u>43,545</u>
NET INCREASE (DECREASE) IN CASH	5,437	(382,470)
CASH AND CASH EQUIVALENTS, beginning of year	<u>533,771</u>	<u>916,241</u>
CASH AND CASH EQUIVALENTS, end of year	<u>\$ 539,208</u>	<u>\$ 533,771</u>
SUPPLEMENTAL DISCLOSURE		
Cash paid for interest	<u>\$ 5,045</u>	<u>\$ 1,320</u>

OREGON RESEARCH INSTITUTE NOTES TO FINANCIAL STATEMENTS

Note 1 – Nature of Organization and Summary of Significant Accounting Policies

Nature of organization – Oregon Research Institute (ORI or the Institute) was incorporated under the laws of the State of Oregon, with the purpose of providing charitable, scientific and educational research. The Institute is supported primarily by research grants from the U.S. Department of Health and Human Services and the U.S. Department of Education. The Institute’s primary facilities are located in Eugene, Oregon, with branch offices in Portland, Oregon; Albuquerque, New Mexico; Seattle, Washington; and Laredo, Texas.

Functional expenses – Expenses for the Institute are summarized according to the functional classification of program services and support services. The activities are segregated as follows:

Program Services:

Promoting Healthy Child Development: Researchers in this area examine the role that families, schools, friends, neighborhoods, and communities play in promoting the positive development of children, teens, and young adults. The research teams study what leads to social and academic success as well as what leads to problem behaviors, such as substance use and school failure. ORI scientists work with schools and parents to refine and adapt evidence-based programs such as literacy strengthening, social skills programs, and parent training programs.

Promoting Physical Health: ORI researchers are studying ways to keep people of all ages physically healthy. ORI’s work in chronic illness prevention began in the 1980’s with research to find ways to help people with diabetes manage their illness. The study and promotion of physical activity began in the 1990s with important longitudinal research on the factors which influence children and youth to become and remain physically active and with important clinical trials of the benefits of Tai Chi exercise for the elderly.

Promoting Psychological Health: ORI scientists study emotional and behavioral disorders as well as normative development and personality, in order to better understand factors that make people vulnerable to serious mental health disorders as well as factors that increase resilience, that is, that help people cope with daily challenges. An important component of research in this area is developing and evaluating interventions for the prevention and treatment of disorders.

Treating Tobacco, Alcohol and Illegal Drug Use: ORI’s work in this area dates from research funding obtained in the late 1970’s to study tobacco use in young people. Since then, research interests have broadened to include research on the prevention of alcohol and other drug use among youth. Two important ORI longitudinal studies - one on peer and family influences on youth drug use, and the other on young children’s knowledge of and intent to use alcohol and drugs - have provided valuable guidance in the development of substance abuse prevention programs.

OREGON RESEARCH INSTITUTE

NOTES TO FINANCIAL STATEMENTS

Note 1 – Nature of Organization and Summary of Significant Accounting Policies (continued)

Support services: These expenses relate to the administration, fiscal, personnel, and organization-wide functions necessary for the Institute to operate.

Estimates – The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Basis of presentation – The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America. Net assets and revenues, expenses, gains, and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets of the Institute and changes therein are classified and reported as follows:

Unrestricted net assets – Net assets that are not subject to donor-imposed stipulations.

Temporarily restricted net assets – Net assets subject to donor-imposed stipulations that may or will be met, either by actions of the Institute and/or the passage of time. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions. When revenue is received in the same fiscal period as the expenditures are incurred, the revenue is recorded as unrestricted net assets. In 2016 and 2015, the Institute had no temporarily restricted net assets.

Permanently restricted net assets – Net assets subject to donor-imposed stipulations specify that the Institute maintain them permanently. Generally, the donors of these assets permit the Institute to use all or part of the income earned on any related investments for general or specific purposes. As of December 31, 2016 and 2015, the Institute had no permanently restricted net assets.

Properties and equipment (property) – Purchased properties are recorded at cost. Donated properties are recorded at their estimated fair market value on the date of gift. Expenditures for maintenance and repairs are expensed, while renewals and betterments are capitalized. Assets purchased with a cost of less than \$5,000 are not accounted for as property; however, the Institute maintains records for federal grant and insurance purposes. The cost and accumulated depreciation of property sold or otherwise disposed of are eliminated from the accounts and the resulting gains or losses are reflected in revenue and expenses. Depreciation and amortization are computed using straight-line methods over the estimated lives of the related assets ranging from 2 to 15 years. Depreciation and amortization expense was \$95,479 and \$101,379 for the years ended December 31, 2016 and 2015, respectively.

OREGON RESEARCH INSTITUTE NOTES TO FINANCIAL STATEMENTS

Note 1 – Nature of Organization and Summary of Significant Accounting Policies (continued)

Revenue recognition – The Institute recognizes revenue as qualified expenses are incurred, subject to the amount authorized in the grant agreement. Unreimbursed grant expenses due from grantor agencies are reflected in the financial statements as receivables and revenues.

Grants and contracts receivable - Grants and contracts receivable include amounts billed and unbilled on grants and other agreements through December 31. As of December 31, 2016 and 2015, no allowance for uncollectible receivables was deemed necessary by management, as all amounts are considered collectible.

Income taxes – The Institute is a tax-exempt organization and is not subject to federal or state income taxes, except for unrelated business income, in accordance with Section 501(c)(3) of the Internal Revenue Code. In addition, the Institute qualified for the charitable contribution deduction under Section 170(b)(1)(A) and has been classified as an organization that is not a private foundation. Unrelated business income tax, if any, is insignificant and no tax provision has been made in the accompanying financial statements.

The Institute follows the provisions of Financial Accounting Standards Board (“FASB”) Accounting Standards Codification (ASC) 740-10, *Income Taxes*, relating to accounting for uncertain tax positions and there is no financial statement impact to the Institute. The Institute recognizes the tax benefit from uncertain tax position only if it is more likely than not that the tax positions will be sustained on examination by the tax authorities, based on the technical merits of the position. The tax benefit is measured based on the largest benefit that has a greater than 50% likelihood of being realized upon ultimate settlement. The Institute recognizes interest and penalties related to income tax matters in support expenses. The Institute had no uncertain tax positions at December 31, 2016.

Cash and cash equivalents – For purposes of the statement of cash flows, the Institute considers all highly liquid investments and debt instruments purchased with a maturity of three months or less to be cash equivalents. The balances at December 31, 2016 and 2015 are composed of two regional banks’ demand deposit and money sweep accounts.

Grants and contracts – Amounts received or receivable from grantor agencies are subject to audit and adjustment by such agencies. Any disallowed costs could become a liability of the Institute. Management believes that unallowable costs, if any, would not be significant and would not have a material adverse effect on the Institute’s financial position.

Concentration of credit risk – Financial instruments that potentially subject the Institute to credit risk consist of cash and receivables. The Institute’s cash balances are with federally insured banks and periodically the Institute’s deposits exceed insured limits. At December 31, 2016 and 2015, balances exceeded insured limits by \$559,953 and \$485,063, respectively. The Institute’s receivables are primarily from governmental entities.

OREGON RESEARCH INSTITUTE

NOTES TO FINANCIAL STATEMENTS

Note 1 – Nature of Organization and Summary of Significant Accounting Policies (continued)

Fair value of financial instruments – The Institute has adopted FASB authoritative guidance that defines fair value, establishes a framework for measuring fair value, and expands disclosures about fair value measurements. Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. The fair value hierarchy requires an entity to maximize the use of observable inputs and minimize the use of unobservable inputs when measuring fair value. There are three levels of inputs that may be used to measure fair value:

Level 1 – Quoted prices in active markets for identical assets or liabilities.

Level 2 – Observable inputs other than Level 1 prices, such as quoted prices for similar assets or liabilities; quoted prices in markets that are not active; or other inputs that are observable or can be corroborated by observable market data for substantially the full term of the assets or liabilities.

Level 3 – Unobservable inputs that are supported by little or no market activity and that are significant to the fair value of the assets or liabilities.

Finance staff determine fair value measurement policies and procedures under the supervision of the Administrative Director and Finance Committee. These policies and procedures are reassessed annually to determine if current valuation techniques are still appropriate. A variety of qualitative factors are used to subjectively determine the most appropriate valuation methodologies. Methodologies are consistent with the market, income and cost approaches. Unobservable inputs used in fair value measurements are evaluated and adjusted on an annual basis, or as necessary based on current market conditions and other third party information.

The fair values of the Institute’s financial instruments have generally been determined to fall within Level 1 of the valuation hierarchy, with the exception of funds held by The Oregon Community Foundation and the Investment in OR-BIS which are considered Level 3 investments. See Note 4 – Other Assets.

Support concentration – The U.S. Department of Health and Human Services funded \$10,144,393 and \$12,675,734 in the years ended December 31, 2016 and 2015, respectively. The U.S. Department of Education funded \$2,103,275 and \$1,027,103 in the years ending December 31, 2016 and 2015 respectively. This is 63.4% and 13.2% (76.3% and 6.2% for 2015), respectively, of the total revenue received. These grants cover project periods expiring at various dates through August 2021.

OREGON RESEARCH INSTITUTE
NOTES TO FINANCIAL STATEMENTS

Note 1 – Nature of Organization and Summary of Significant Accounting Policies (continued)

Advertising costs – The Institute expenses advertising costs as incurred. Advertising expense was \$221,715 and \$67,209 for the years ended December 31, 2016 and 2015, respectively.

Subsequent Events – Subsequent events are events or transactions that occur after the statement of financial position date but before financial statements are available to be issued. The Institute recognizes in the financial statements the effects of all subsequent events that provide additional evidence about conditions that existed at the date of the statement of financial position, including the estimates inherent in the process of preparing the financial statements. The Institute’s financial statements do not recognize subsequent events that provide evidence about conditions that did not exist at the date of the statement of financial position but arose after the statement of financial position date and before financial statements are available to be issued.

The Institute has evaluated subsequent events through March 9, 2017, which is the date the financial statements were issued.

Note 2 – Grants and Contracts Receivable

Grants and contracts receivable consist of the following:

	December 31,	
	2016	2015
U.S. Department of Education	\$ 104,191	\$ 59,234
U.S. Department of Health and Human Services	366,574	442,731
Pass through grants	612,109	584,919
Other	6,112	7,743
	<u>\$ 1,088,986</u>	<u>\$ 1,094,626</u>

OREGON RESEARCH INSTITUTE NOTES TO FINANCIAL STATEMENTS

Note 3 - Property and Equipment

Property and equipment consist of the following:

	December 31,	
	2016	2015
Facilities equipment	\$ 364,944	\$ 355,881
Technology equipment and software	412,453	412,453
Research equipment	131,442	131,442
	908,839	899,776
Less accumulated depreciation and amortization	(592,687)	(498,145)
	<u>\$ 316,152</u>	<u>\$ 401,631</u>

Note 4 - Other Assets

Investment in OR-BIS

On January 19, 2016, Oregon Research Behavioral Intervention Strategies, Inc. (OR-BIS) was incorporated in the State of Oregon as a C-Corporation. OR-BIS applies behavioral sciences to the improvement of human well-being through the development and commercialization of evidence-based products and programs directed at health care and education. ORI purchased one hundred shares of ordinary stock at no par value for \$2,500, resulting in 48% ownership in the Corporation. ORI recognizes an investment in OR-BIS on the balance sheet under the equity method. An unrealized gain of \$49,193 was recognized for the year ending December 31, 2016.

Beneficial interest in assets held by others

The Institute provides funds for the Oregon Research Institute Fund (the Fund) with the Oregon Community Foundation (OCF). OCF is the legal owner of the Fund. In accordance with a December 1999 agreement, OCF is required to make annual distributions of a portion of the value of the Fund to ORI. However, at the request of ORI, those distributions have been deferred until the fund reaches a specified level. Additionally, the agreement also grants to OCF the power to modify the restrictions and conditions of the Fund agreement to include the nature and timing of distributions as the OCF Board of Directors sees fit. This provision is considered variance power.

As of December 31, 2016, \$229,506 has been recognized in the Statement of Financial Position of the Institute, and is considered a beneficial interest in assets held by others (\$188,125 as of December 31, 2015). The beneficial interest is invested in the Boston Common Asset Management Fund, in a mix of United States equities, international equities, and fixed income instruments; all of which are traded in public markets. The fair value of the beneficial interest is recorded at current fair value.

OREGON RESEARCH INSTITUTE
NOTES TO FINANCIAL STATEMENTS

Note 4 - Other Assets (continued)

The following schedule summarizes the activity in the Fund, stated at fair value, for the years ended December 31:

	<u>2016</u>	<u>2015</u>
Beginning balance	\$ 188,125	\$ 280,468
Increases:		
Transfers to OCF	36,553	5,566
Interest and dividend income on investments	1,971	4,193
Realized gain on investment	3,546	11,328
Unrealized gain (loss) on investment	1,111	(10,411)
Decreases:		
Transfers from OCF	-	(100,000)
OCF fees	(1,800)	(3,019)
Ending balance	<u>\$ 229,506</u>	<u>\$ 188,125</u>

Note 5 - Short-Term Debt

The Organization maintains a line of credit for \$500,000 with a variable interest rate of 1.0 percentage point over the prime lending rate. However, under no circumstances will the interest rate on the line of credit be less than 5% per annum during 2016 and 2015. The interest rate was 5% as of December 31, 2016 and 2015. The balance on the line of credit as of December 31, 2016 and 2015 was zero and the line of credit expires in July of 2017. The line of credit is collateralized with property, equipment, and accounts receivable.

OREGON RESEARCH INSTITUTE
NOTES TO FINANCIAL STATEMENTS

Note 6 - Long-Term Debt

	December 31,	
	<u>2016</u>	<u>2015</u>
On December 31, 2012, the Institute initiated a note with a line of credit totalling \$181,240. The note is secured by equipment and accounts receivable, and it is payable to Pacific Continental Bank in monthly installments of \$3,384 at an annual fixed interest rate of 4.5% at December 31, 2016. The note matures in January 2018.	\$ 37,565	\$ 78,978
On November 30, 2015, the Institute initiated an \$80,000 note payable. The note is secured by equipment and accounts receivable, and it is payable to Pacific Continental Bank in monthly installments of \$2,365 at an annual fixed interest rate of 3.98%. The note matures in December 2018.	<u>52,188</u>	<u>80,000</u>
	89,753	158,978
Less current portion	<u>(64,000)</u>	<u>(63,000)</u>
	<u>\$ 25,753</u>	<u>\$ 95,978</u>

Principal maturity by year is as follows:

Years ended December 31, 2017	\$ 64,000
2018	<u>25,753</u>
	<u>\$ 89,753</u>

OREGON RESEARCH INSTITUTE
NOTES TO FINANCIAL STATEMENTS

Note 7 - Commitments and Contingencies

Operating leases - The Institute is obligated under non-cancelable operating leases for office space and equipment. The leases generally provide for renewals on substantially the same terms and conditions as those in effect during the initial term. The total annual rent expense under all agreements was \$1,721,601 and \$1,702,001 for 2016 and 2015, respectively. Approximate minimum annual rental commitments are as follows:

Years ended December 31, 2017	\$ 1,751,000
2018	1,707,000
2019	1,757,000
2020	2,021,000
2021	2,079,000
Thereafter	<u>13,165,000</u>
	<u>\$ 22,480,000</u>

Total minimum annual rental payments have not been reduced by minimum sublease rentals in the future under non-cancelable subleases, as of December 31, 2016.

The Institute subleases office space under a non-cancelable operating lease. Total annual rent and common area maintenance income under the agreement was \$429,481 and \$419,123 for 2016 and 2015, respectively. Sublease income has offset occupancy expense in the Statement of Functional Expenses. Approximate minimum sublease income commitments are as follows:

Years ended December 31, 2017	<u>\$ 331,000</u>
	<u>\$ 331,000</u>

OREGON RESEARCH INSTITUTE

NOTES TO FINANCIAL STATEMENTS

Note 8 – Related Party Transactions

Service Agreements – The Institute provides office space and certain administrative services for three Companies, two of which are affiliated with ORI. All three Companies are separately controlled Companies, however, some employees of the Companies are also employees of the Institute. For the years ended December 31, 2016 and 2015, service reimbursements under these agreements totaled \$77,371 and \$88,050, respectively. At December 31, 2016 and 2015, service reimbursements receivable totaled \$6,112 and \$7,743, respectively.

Additionally, during 2016 ORI signed a consulting agreement with one of the affiliated entities. The contract provides consulting work for ORI related to the commercialization of Intellectual Property held by the Organization. Total payments under the agreement were \$114,900 in 2016. The contract expires February 2017.

Note 9 – Retirement Plan

The Institute makes contributions to tax sheltered annuities for all salaried employees who are one-half the full time equivalent or more. The annuities are established under Internal Revenue Code Section 403(b) which is available to certain tax exempt organizations. The Institute's contribution rate was 7.5% and 8.5% of the employee's salary in 2016 and 2015, respectively. For eligible employees who elect salary deferred contributions of at least 1% of their compensation, the Institute increases by 2% its contributions made on their behalf. Contributions to the plan were \$660,288 and \$797,438 in 2016 and 2015, respectively.

Note 10 – Contingencies

Grants – The Institute has grants with various organizations and government agencies which are subject to audit. Management believes that any liability which may result from these audits would not be material.

Legal – The Institute is a party to certain legal actions arising in the ordinary course of business. In the opinion of management, additional liabilities, if any, under these actions will not result in material charges against net assets.

Note 11 – Indirect Administrative Expenses

Indirect administrative expenses have been allocated to the various programs. For the years ended December 31, 2016 and 2015, the indirect rate to on-site programs was 55.5% and 55.7%, respectively. The provisional rate granted by the Federal Government is 55.6% in 2016 and in 2015.

SUPPLEMENTARY INFORMATION

**OREGON RESEARCH INSTITUTE
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED DECEMBER 31, 2016**

Federal Grantor/ Pass-Through Grantor/Program or Cluster Title	Federal CFDA Number	Pass-Through Entity Identifying Number	Federal Expenditures	Amount Provided to Subrecipients
RESEARCH AND DEVELOPMENT CLUSTER				
DEPARTMENT OF EDUCATION				
<u>Direct Programs</u>				
Education Research	84.305		\$ 1,167,207	\$ 62,544
Special Education - Research and Innovation to Improve Services and Results For Children With Disabilities	84.324		<u>936,068</u>	<u>256,284</u>
TOTAL DEPARTMENT OF EDUCATION DIRECT PROGRAMS			<u>2,103,275</u>	<u>318,828</u>
<u>Pass-Through Program From:</u>				
University of Texas Health Science Center at Houston-Education, Research, Development, Dissemination	84.305	R305A140386	192,082	-
IRIS Media - Education Research, Development and Dissemination	84.305	R305A150046	148,876	-
University of Florida - Research and Innovation to Improve Services and Results For Children With Disabilities	84.324	R324A160158	51,461	-
Lehigh University - Research and Innovation to Improve Services and Results For Children With Disabilities	84.324	R324A160070	21,707	-
Oregon State Board of Higher Education for and on behalf of the University of Oregon - Research and Innovation to Improve Services and Results For Children With Disabilities	84.324	R324A120304	87,816	-
University of Louisville - Research and Innovation to Improve Services and Results For Children With Disabilities	84.324	R324A150179	187,760	-
Oregon State Board of Higher Education for and on behalf of the University of Oregon - Research and Innovation to Improve Services and Results For Children With Disabilities	84.324	R324A160125	20,926	-
Oregon State Board of Higher Education for and on behalf of the University of Oregon - Research and Innovation to Improve Services and Results For Children With Disabilities	84.324	R324A160046	7,901	-
Oregon State Board of Higher Education for and on behalf of the University of Oregon - Research and Innovation to Improve Services and Results For Children With Disabilities	84.324	R324A150138	<u>88,596</u>	<u>-</u>
TOTAL DEPARTMENT OF EDUCATION SUBRECIPIENT PROGRAMS			<u>807,125</u>	<u>-</u>
TOTAL DEPARTMENT OF EDUCATION ALL PROGRAMS			<u>2,910,400</u>	<u>318,828</u>
DEPARTMENT OF HEALTH AND HUMAN SERVICES (DHHS)				
<u>Direct Programs</u>				
Family Smoking Prevention and Tobacco Control Act Regulatory Research	93.077		36,223	-
Research and Training in Complementary and Alternative Medicine	93.213		117,721	1,847
Mental Health Research Grants	93.242		996,172	141,882
Alcohol Research Programs	93.273		1,112,286	151,476
Drug Abuse Research Programs	93.279		3,906,280	404,597
Cancer Cause and Prevention Research	93.393		469,063	-
Diabetes, Digestive, and Kidney Diseases Extramural Research	93.847		591,924	-
Center for Research for Mothers and Children	93.865		961,344	218,277
Aging Research	93.866		<u>1,953,380</u>	<u>468,234</u>
TOTAL DHHS DIRECT PROGRAMS			<u>\$ 10,144,393</u>	<u>\$ 1,386,313</u>

**OREGON RESEARCH INSTITUTE
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED DECEMBER 31, 2016 (continued)**

Federal Grantor/ Pass-Through Grantor/Program or Cluster Title	CFDA Number	Entity Identifying Number	Federal Expenditures	Amount Provided to Subrecipients
DEPARTMENT OF HEALTH AND HUMAN SERVICES (DHHS) (continued)				
<u>Pass-Through Program From:</u>				
University of Kansas Center for Research - Maternal and Child Health Federal Consolidated Programs	93.110	1R40MC26822	\$ 170,149	\$ -
University of South Carolina - Mental Health Research	93.242	5R01MH097699	326,522	-
Oregon State Board of Higher Education for and on behalf of the University of Oregon - Mental Health Research	93.242	R01MH108869	13,081	-
DePaul University - Alcohol Research Programs	93.273	1R01AA022763	43,293	-
Arizona State University - Alcohol Research Programs	93.273	7R01AA022071	383,841	-
Brown University - Alcohol Research Programs	93.273	1R01AA023522	16,541	-
Virginia Commonwealth University - Drug Abuse Research Programs	93.279	R01 DA031724	102,591	-
Regents of the University of Minnesota - Drug Abuse Research Programs	93.279	3U54DA031659	776,093	-
Oregon Health and Science University - Drug Abuse Research Programs	93.279	3R33DA035640	90,530	-
University of Connecticut - Drug Abuse Research Programs	93.279	5R01DA021898	13,278	-
Oregon State Board of Higher Education for and on behalf of the University of Oregon - Drug Abuse Research Programs	93.279	1R01DA037628	9,530	-
Arizona State University - Drug Abuse Research Programs	93.279	5R01DA036832	393,620	-
Arizona State University - Drug Abuse Research Programs	93.279	5 R01DA007031	109,512	-
Waldron International, LLC - Drug Abuse Research Programs	93.279	R41DA041962	74,863	-
Oregon Health and Science University - Cancer Treatment Research	93.395	5R01 CA1634740	69,020	-
Oregon State Board of Higher Education for and on behalf of the University of Oregon - Arthritis, Musculoskeletal and Skin Diseases Research	93.846	R01 AR063713	16,903	-
Regents of the University of Colorado, University of Colorado Denver Urology and Hematology Research	93.847	5R18DK096387	22,163	-
University of Michigan - Diabetes, Digestive, and Kidney Diseases Extramural Research	93.847	1R01DK102532	28,734	-
The Board of Regents of the University System of Georgia by and on behalf of Georgia State University - Child Health and Human Development Extramural Research	93.865	1R01HD086894	85,780	-
Oregon State Board of Higher Education for and on behalf of the University of Oregon - Aging Research	93.866	5R01AG046401	41,711	-
TOTAL DHHS SUBRECIPIENT PROGRAMS			<u>2,787,754</u>	<u>-</u>
TOTAL DHHS ALL PROGRAMS			<u>12,932,147</u>	<u>1,386,313</u>
ENVIRONMENTAL PROTECTION AGENCY				
<u>Pass-Through Program From:</u>				
Oregon State Board of Higher Education for and on behalf of the University of Oregon - Science To Achieve Results (STAR) Research Program	66.509	83575701	77,214	-
TOTAL RESEARCH AND DEVELOPMENT CLUSTER			<u>15,919,761</u>	<u>1,705,141</u>
TOTAL EXPENDITURES OF FEDERAL AWARDS			<u>\$ 15,919,761</u>	<u>\$ 1,705,141</u>

OREGON RESEARCH INSTITUTE
NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED DECEMBER 31, 2016

Note 1 - Basis of Presentation

The accompanying Schedule of Expenditures of Federal Awards (the "Schedule") includes the federal grant activity of Oregon Research Institute under programs of the federal government for the year ended December 31, 2016. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of Oregon Research Institute, it is not intended to and does not present the financial position, changes in net assets or cash flows of Oregon Research Institute.

Note 2 - Summary of Significant Accounting Policies

Expenditures reported on this Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited to reimbursement. Negative amounts shown on the Schedule, if any, represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years. Oregon Research Institute has elected not to use the 10-percent de minimus indirect rate allowed under the Uniform Guidance.

REPORT OF INDEPENDENT AUDITORS ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Board of Directors
Oregon Research Institute

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Oregon Research Institute, which comprise the statement of financial position as of December 31, 2016, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated March 9, 2017.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Oregon Research Institute's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing an opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Oregon Research Institute's internal control. Accordingly, we do not express an opinion on the effectiveness of Oregon Research Institute's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**REPORT OF INDEPENDENT AUDITORS ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS (continued)**

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Oregon Research Institute's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Moss Adams LLP

Eugene, Oregon
March 9, 2017

**REPORT OF INDEPENDENT AUDITORS ON COMPLIANCE FOR EACH MAJOR FEDERAL
PROGRAM AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE
REQUIRED BY THE UNIFORM GUIDANCE**

The Board of Directors
Oregon Research Institute

Report on Compliance for Each Major Federal Program

We have audited Oregon Research Institute's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on Oregon Research Institute's major federal program for the year ended December 31, 2016. Oregon Research Institute's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for Oregon Research Institute's major federal program based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Oregon Research Institute's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Oregon Research Institute's compliance.

Opinion on Each Major Federal Program

In our opinion, Oregon Research Institute complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended December 31, 2016.

**REPORT OF INDEPENDENT AUDITORS ON COMPLIANCE FOR EACH MAJOR FEDERAL
PROGRAM AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE
REQUIRED BY THE UNIFORM GUIDANCE (continued)**

Report on Internal Control Over Compliance

Management of Oregon Research Institute is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Oregon Research Institute's internal control over compliance with the types of requirements that could have a direct and material effect on the major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for the major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Oregon Research Institute's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Moss Adams LLP
Eugene, Oregon
March 9, 2017

**OREGON RESEARCH INSTITUTE
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED DECEMBER 31, 2016**

Section I – Summary of Auditor’s Results

Financial Statements

Type of report the auditor issued on whether the financial statements audited were prepared in accordance with GAAP: Unmodified

Internal control over financial reporting:

- Material weakness(es) identified? Yes No
- Significant deficiency(ies) identified? Yes None reported

Noncompliance material to financial statements noted? Yes No

Federal Awards

Internal control over major federal programs:

- Material weakness(es) identified? Yes No
- Significant deficiency(ies) identified? Yes None reported

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)? Yes No

Identification of Major Federal Programs and Type of Auditor’s Report Issued on Compliance for Major Federal Programs:

<i>CFDA Numbers</i>	<i>Name of Federal Program or Cluster</i>	<i>Type of Auditor’s Report Issued on Compliance for Major Federal Programs</i>
Various	Research and Development Cluster	Unmodified

Dollar threshold used to distinguish between type A and type B programs: \$ 750,000

Auditee qualified as low-risk auditee? Yes No

Section II – Financial Statement Findings

None reported

Section III – Federal Award Findings and Questioned Costs

None reported